

The blue text is to help you fill out the form. Please delete all coloured text before submitting your grant application.

CIT's mission is to support values-based planning processes that balance social, environmental, economic and governance concerns to address regional and local land use and conservation issues in non-metropolitan areas of BC.

APPLICANT INFORMATION

Applying Organization:

Address:

City & Province:

Postal Code:

Website URL:

Contact person:

Position:

Phone:

Fax:

E-mail:

Board of Directors:

Indicate with an asterisk () those who are involved with this project. Educational institutions, please list relevant department and faculty personnel instead of Board members.*

Mission Statement and Brief History of Your Organization:

PROJECT INFORMATION

Project Title:

Amount Applied For:

Total Project Budget:

1. Why is this project important?

Describe the context of change (issues and trends) in the community or region that this project will address. If this project focuses on research, what is the problem statement?

2. What will this project accomplish?

Identify the goal(s) of the project. (Describe how the project will implement values-based planning process(es), which strive to balance social, economic, environmental, and governance issues.)

3. Implementation Plan:

List the specific tasks or deliverables which, when complete, will realize the project goal(s). Identify the end product (report, case study, policy, etc.) that will be made available to the CIT partnership as an information resource. Research projects must provide a statement of methodology.

4. Project Partners, Collaborators and Personnel Resources:

List the CIT partner and collaborator organizations that will be involved with the project, and describe their roles. Identify key individuals, if appropriate. Include a letter from at least one CIT partner organization confirming its involvement.

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5. Project Start and End Dates:

6. Promotion and Outreach Plans:

CIT projects should reach specific practitioner organizations and audiences. Who will the project reach, and by what means?

7. Evaluation:

Provide your plan to deal with the following questions. Upon completion of the project, we anticipate that you will be able to answer: Were the intended outcomes achieved? Which audiences were reached? Did the project increase the capacity of an organization, sector or community to improve values-based planning and the use and conservation of land? If the project is successful, how will the outcomes be sustained?

8. Project Budget:

Insert a budget that itemizes all projected expenditures and revenues (including in-kind contributions).

SIGNING AUTHORITY & PRIVACY DISCLOSURE

Applications must be signed by an officer of the applicant organization's Board of Directors. Educational institutions should follow normal authorization procedures.

By signing this grant application, I acknowledge that my organization is committed to account for the receipt and expenditure of funds as well as the conduct of the proposed project. I understand that the Real Estate Foundation reserves the right to impose an audit on the use of Foundation funds. I also acknowledge that the Real Estate Foundation may disclose any and all information that my organization submits to the Foundation, as required under Freedom of Information legislation.

Name, Position in Organization

Date

Name, Position in Organization

Date